

Foreword

前言

To protect the health and safety of exhibition participants such as the visitors, exhibitors, staff and contractors in response to the COVID-19 coronavirus pandemic, Taipei Dangdai has created a response plan following the “Pandemic-Prevention Measures for Exhibition Industry Activities” established by the Ministry of Economic Affairs, R.O.C (MOEA). (2022.Feb.23 version)

因應新冠肺炎疫情，為保障訪客、參展商、工作人員、承包商健康及安全，依據經濟部發布之「會議及展覽防疫管理措施指引」(111年2月23日修正版)台北當代制定以下防疫計畫書。

The plan addresses various aspects such as:

本方案涵蓋下列面向：

- Compulsory ruling on mask wearing
全程配戴口罩
- Body temperature monitoring for all participants
參與者全數量測體溫
- Timed ticket entry with staggered entry times to prevent overcrowding in the venue
門票時段預約制，避免場館人潮擁擠
- Ticket buyers encouraged to book tickets digitally promoting “contactless economy”
鼓勵購買電子票券，維持無接觸運作
- Specific entry requirements relating to a person's health and COVID-19 vaccination
人員健康及疫苗施打等入場要求
- Social-distancing including spacious aisle widths - minimum of 4.5m
維持社交距離，包括走道寬度至少 4.5 公尺
- Seating in all theaters & lounge areas designed with comfort and circulation in mind
休息區設計兼顧舒適及人流管控
- Increased sanitation - before the venue opens and also daily during the event
展前及活動期間每日加強清潔
- Alcohol -based hand sanitizer points at the main entrance /exits of the venue
場館出入口均設置手部酒精噴霧
- Additional digital & printed materials referring to the pandemic prevention measures such as the official website & on-site printed signage at prominent communal locations
在官方網站及現場醒目處，均增設紙本及數位防疫措施資訊
- Pandemic prevention isolation space
防疫隔離空間
- F&B organisers will continue to follow government regulations.
餐飲服務均遵循政府規範

Please note this plan will be continuously updated in line with the latest guidance issued by the CECC.
本方案將依據中央流行疫情指揮中心最新指引而持續更新。

1. Exhibition Information

展出資訊

- Exhibition date: 19 May to 22 May
- Exhibition time:
 - 19 May: 2:00 PM to 8:00 PM
 - 20 May to 22 May: 11:00 AM to 6:30 PM
- Move in and installation date: 15 May to 18 May.

- Move out date: 23 May.
- Exhibition venue: Taipei World Trade Center Hall 1

1. 展出資訊

- 展出日期：5月19日至5月22日
- 展出時間
 - 5月19日：2:00 PM 至 8:00 PM
 - 5月20日至5月22日：11:00 AM 至 6:30 PM
- 布展日期：5月15日至5月18日
- 撤展日期：5月23日
- 展出地點：台北世貿中心一館

2. Exhibition Pandemic-Prevention Team

展覽防疫團隊

Taipei Dangdai 2022 2022 台北當代藝術博覽會

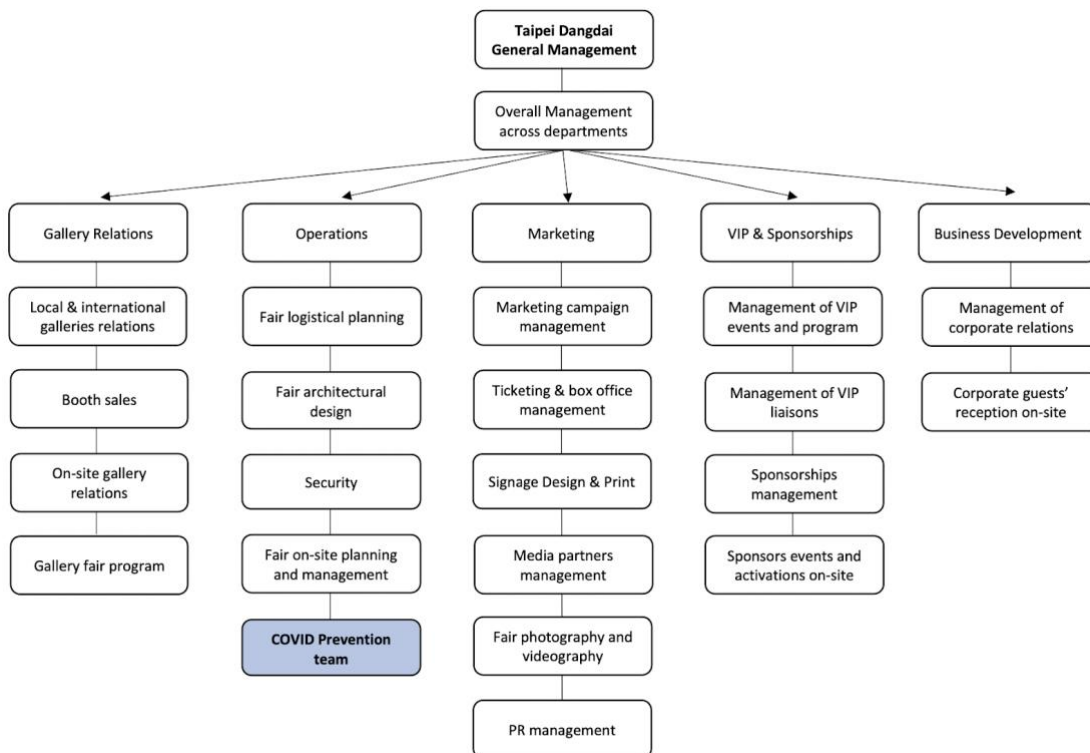
The Pandemic Prevention Team Established in Response to COVID-19 新冠肺炎防疫應變小組

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3. Exhibition Organization Structure: Including the Pandemic-Prevention Team

展覽籌辦架構，含防疫小組



4. Exhibition Layout

展場設計

Taipei Dangdai's entrances and exits are set carefully to make sure appropriate circulation flow and proper social distancing should be taken into account while planning the exhibition activities. 台北當代將密切管控出入口，規劃展覽活動時，均應考量人流及適當社交距離。

5. Risk Assessment

風險評估

A. Required Information from Exhibition Participants

承包商、參展畫廊與觀眾須配合下列防疫指引

(1) Contractors 承包商:

each contractor is responsible for providing the contact information and COVID-19 test or

vaccination certificates for all members of staff. 承包商：承包商需提供所有人員造冊資訊，以及人員篩檢或疫苗注射證明。

(2) Participating exhibitors and visitors: the organizer encourages exhibitors to do COVID-19 tests or vaccinations and complete the daily temperature check.

參展單位及觀眾：鼓勵人員篩檢或疫苗注射證明，並每日進行體溫監測。

B. Crowd Control 人流管制

(1) Taipei Dangdai will operate a "timed-entry" system for ticket buying visitors to assist with visitor-flow control measures to manage the capacity in the hall at all times.

台北當代將採取購票訪客分時段入場制，隨時管理人流及展場人數。

(2) Visitors will be encouraged to select the time and date when purchasing the ticket online. Onsite ticket buyers will be granted entry-permission based on the total number of visitors at the venue.

訪客於線上購票時，可選擇入場日期及時段，現場購票民眾將依據場內總人數開放入場。

C. Entry & Exit 出入

(1) The organizers recognize the entry and exit points as a potential risk due to overcrowding, therefore they will be monitored closely throughout to avoid any issues.

出入口恐有人群聚集及擁擠風險，故將密切監控，避免各項問題

(2) Where visitors are expected to queue a 1.5m sticker will be used to denote social distancing requirements

如需排隊處，將設置間隔 1.5 公尺的貼紙，以符合社交距離要求

(3) Ticket queue systems will be outside the venue in fresh-air

排隊購票處將設於館外室外空間

(4) Entry will be staggered in timed sessions throughout the day to avoid any overcrowding, this will be implemented in advance at the ticket purchase stage.

購票時預約時段，全天候分時段入場，避免群聚及擁擠

(5) Visitors are required to check temperature, sanitize hands and wear facial masks before entry is granted.

訪客需出示票券，測量體溫、消毒手部，並全程配戴口罩，方可入場

D. Monitoring the situation 管控

Security and staff will be assigned to monitor the entry and exit points.
保全及現場人員將管控出入口

E. Exhibition Space Ventilation 展間通風

The Taipei World Trade Center will ventilate the venue with fresh air every 2 hours via the air-conditioning system to speed up indoor air circulation.

台北世貿中心將運用空調系統加速室內空氣流通，每二小時完成全面換氣。

6. Pandemic-Prevention Contingency Measures for the Exhibition

展覽防疫緊急應變措施

A. Pandemic-prevention measures on-site, preparation of protective resources, and matters requiring cooperation of the visitors

現場防疫措施、備妥防疫資源、確保觀眾符合防疫規定

(1) Prior to entry, staff ensure that the temperature of visitors is recorded, requesting all visitors and participants to administer disinfectant to their hands. Any person who has a forehead temperature indicating a fever above 37.5 degrees is not allowed to enter.

入場前，工作人員測量訪客體溫，並要求使用手部消毒設備。額溫超過 37.5 度者，禁止進入會場

(2) Taipei Dangdai requests the wearing of masks is mandatory during the exhibition period (including those queuing up to enter the venue). Taipei Dangdai will have a supply of masks, anyone who is not wearing a mask will be asked to leave the fair.

台北當代在展覽期間要求全程配戴口罩（包括排隊入場時），台北當代備妥口罩，任何人若拒絕配戴口罩需立即離場。

(3) Preparing adequate amount of pandemic-prevention supplies: 備妥充足防疫物質：

- Each exhibition entrance/exit will be equipped with a body temperature measuring device.
展場出入口均設置體溫量測裝置
- Liquid disinfectant, hand sanitizer, or hand-cleaning equipment will be provided at the exhibition venue in the following locations: Exhibition entrances and exits, ticket desks, registration desk and info desk, cloakroom, ancillary rooms, entrance to all 'venues' such as lounges and talks theatres, and in common communal places throughout the venue.
展場下列地點將提供消毒液、潔手液、手部清潔機：展覽出入口、售票處、報到處、服務台、寄物處、其他空間、休息區及講座入口、各項公共空間。

(4) Disinfection Plan for the Exhibition Space: 展場消毒方案：

- Every day, extra cleaning measures will be implemented by using a diluted bleach solution to wipe down public areas including the exhibition hall, restrooms, corridors, elevators for guests and cargo, and escalators. Every week, TWTC uses a diluted bleach solution to spray the air-conditioning machine room.
每日加強清潔作業，包括使用稀釋漂白水擦拭公共空間，包括展廳、洗手間、走廊、人貨電梯、電扶梯等，台北世貿中心每星期使用稀釋漂白水噴灑空調機房
- A thorough cleaning and disinfecting operation will be performed daily prior to the fair and after it closes
每日展覽前後均完整清潔消毒
- The areas included in the cleaning and disinfection operation are all rooms, common areas, registration desks, the main halls, talks theatre (before and after sessions) and any special feature areas. In addition, alcohol wipes will be provided at the checkout counter before and after each customer transaction.

清潔消毒範圍包括所有房間、公共區、報到處、大廳、講座區（每場次前後）及其他特別區域，每筆交易完成後，收銀台都提供酒精濕巾。

(5) Plans for the talks theatre and public areas 講座區及公共區方案

- The organizer should recognize social distancing and will adhere to all regulations in public areas 將維持社交距離，並遵守公共區域各項規範。
- The following areas will receive extra cleaning and disinfection: microphones, the speaker podium, and the seats. 列地點將加強清潔消毒：麥克風、講台、座位
- Hosts and lecturers will be asked to wear masks. 主持人和講者將佩戴口罩

(6) An onsite self-verification form was created, for use by the organizers before the exhibition opening. 主辦單位將於開展前製作自我查核表。

B. Medical Support and Emergency Evacuation Flow 醫療支援及緊急疏散動線

(1) A temporary isolation room will be set up in the B1 basement of the Xinyi Road entrance/exit at the exhibition hall. Any case of suspicious symptoms will be reported to the 1922 Communicable Disease Reporting and Consultation Hotline or the Taipei City Government Pandemic Prevision Hotline at 02-2375-3782, and medical attention was sought according to the instructions.

暫時隔離區將設於展場信義路出入口地下室一樓，若出現疑似症狀，將通報 1922 傳染病通報及諮詢熱線，或臺北市政府防疫熱線 02-2375-3782，依指示就醫。

(2) TWTC has a treatment room with nursing staff, and a comprehensive medical evacuation plan. 台北世貿中心設有醫療室和護理師，以及完備的醫療疏散計畫

C. Promotion of pandemic-prevention measures prior to and during the exhibition period.

展前和展期提倡防疫措施

Before the exhibition, diverse publicity channels will be utilised to inform the public of the measures Taipei Dangdai are taking. This will include the official website, social media, electronic newsletters and onsite communication providing public health and pandemic prevention information to the exhibitors and visitors.

展前運用各項宣傳管道，向大眾宣導台北當代採取的措施，包括官方網站、社群媒體、電子報、現場宣傳等，向參展商及觀眾提供大眾衛生及防疫資訊。

During the exhibition, instructions, details of pandemic prevention measures and the location of medical rooms will be clearly displayed in all public areas such as desks and floor maps.

展期內，在服務台、展覽地圖等公共環境內，清楚標示各項說明、防疫措施細節、醫療室位置。

D. Regulations for exhibitors, staff members and visitors:

參展畫廊、工作人員、觀眾規範：

(1) In accordance with the COVID-19 pandemic prevention measures, high-risk guests will not be admitted to the fair, including:

依據新冠肺炎防疫措施，高風險訪客無法入場，包括：

- Anyone (including visitors, gallery staff, installers, shippers, etc.) with suspicious symptoms such as: a forehead temperature indicating a fever above 37.5 degrees, respiratory symptom, diarrhea, and the loss of smell and/or taste. 任何人（包括觀眾、參展畫廊工作人員、進撤展商、貨運業者）出現疑似症狀，例如額溫超過攝氏 37.5 度、呼吸道症狀、腹瀉、嗅味覺異常等。
- Anyone placed under home quarantine, home isolation, and self-health management. 任何人尚於居家檢疫、居家隔離、自我健康管理期間。

(2) A health-awareness public announcement will be made at the fair venue at various times, to remind exhibitors, staff members and visitors to comply with pandemic prevention measures by wearing a mask at all times inside the venue, regularly sanitizing and maintaining social distancing. 展場內將多次廣播，提醒參展商、工作人員、訪客遵守防疫措施，包括場內全程佩戴口罩、定期消毒、維持社交距離等。

(3) Vaccination policy for exhibition organizing staff, contractors, booth builders, shippers.
台北當代職員、承包商、裝潢人員、運輸人員等疫苗政策

(3-1) Full-vaccination with three(3) doses of a COVID-19 vaccine 14-days prior will be required for all exhibition organizing staff and contractors commissioned by the organizing unit (including personnel responsible for security, cleaning, ticket sales, ticket takers, service desk, and circulation guides at the venue, etc.), booth builders (including electricians, plumbers, etc.) and shippers. If one can not complete three(3) doses of a COVID-19 vaccine 14-days prior, prior to his or her first day at work, he or she needs to provide a negative rapid-screening-test result (including home rapid-screening-tests) or a negative COVID-19 RT-PCR test report from within the past 3 days.

(3-2) Anyone who previously had a confirmed case of COVID-19 and holds a notice of release issued by the health authority within the last three months may be exempted from the COVID-19 vaccination requirement. However, prior to the first day at work, such workers are required to provide a negative rapid-screening-test result (including home rapid-screening-tests) or a negative COVID-19 RT-PCR test report from within the past 3 days. In addition, three months after being released from isolation, the full COVID-19 vaccination shall be completed as soon as possible.

(3-3) Anyone with a personal reason against vaccination, or anyone holding a doctor's evaluation recommending against COVID-19 vaccination may begin work only after providing a negative rapid-screening-test result (including home rapid-screening-tests) or a negative COVID-19 RT-PCR test report from within the past 3 days, as well as a once-per-week test mentioned above.

(3-1) 主辦單位全體人員、所有委託承包商人員（包括保全、清潔、售票、驗票、服務台、導覽等）、施工人員(包含裝潢商人員、水電空調人員等)、運輸人員均需在打滿三劑新冠肺炎疫苗 14 天後或在工作首日提供三天內自費快篩檢測(含家用快篩)，或 RT-PCR 檢測陰性結果，始可工作。

(3-2) 若在三個月曾罹患新冠肺炎，並持有醫療院所開立之出院證明，可免除疫苗注射要求，但在工作首日，需提供三天內自費 RT-PCR 檢測，或自費快篩檢測(含家用快篩)陰性結果，且出院三個月後，仍需盡早完成疫苗接種。

(3-3) 若基於個人因素未接種疫苗，或經醫師評估不建議接種疫苗，在工作首日，需持三天內自費 RT-PCR 檢測，或自費快篩檢測(含家用快篩)陰性結果，並每週一次提供上述自費檢測陰性結果。

(4) Vaccination policy for exhibitors, sponsors, visitors

台北當代展商、贊助商、觀眾等疫苗政策

Exhibitors, sponsors, visitors, lecturers and speakers will be encouraged to complete full vaccination with 3 doses of COVID-19 vaccines 14-days prior.

鼓勵參展商、贊助商、觀眾、講師、演講者等，在 14 天前完成接種三劑新冠肺炎疫苗。另。

(5) The organisers will comply with the regulation and strictly verify the COVID-19 vaccination status of the exhibition organizing staff, and request compliance with the full COVID-19 vaccination requirement within a limited time.

主辦單位將遵守規範，嚴格查核籌辦人員疫苗接種情況，並要求限時完成疫苗接種。

7. Staff Health Management Plan

人員健康管理方案

A. After confirmed COVID-19 cases are announced by the Centers for Disease Control, Taipei Dangdai Organizers will action the pandemic prevention plan. The team will active the health monitoring program for all fair staff members (including temporary workers) and execute the comprehensive sanitation and disinfection plans, management and tracking, monitoring and reporting measures.

B. In addition, during the exhibitor briefing session, all staff members were asked to act in accordance with the highest pandemic prevention standards, requiring comprehensive and multi-layered plans for floor circulation, equipment, staffing, and resources. The exhibitors, including, staff for the art gallery booths, artists, shippers, installer, and exhibition interns are required to do daily temperature checking. 疾管署公布確診案例後，台北當代主辦單位將啟動防疫方案，為所有展會工作人員（包括臨時工作人員）進行健康監測計畫。並執行完整的清潔和消毒計畫、追蹤與管理、監測及通報機制等

B. 在參展商說明會現場，所有工作人員需遵守最高防疫標準，訂定完善的現場人流、設備、人員、資源等方案，參展商（包括參展畫廊估做人員、藝術家、實習生等）需完成每日體溫測量。

C. Pandemic prevention educational training for staff

工作人員防疫教育訓練。

The practice of self-health monitoring. Anyone with a fever (ear temperature $\geq 38^{\circ}\text{C}$ or a forehead temperature $\geq 37.5^{\circ}\text{C}$), respiratory symptoms, or diarrhea should report to the person in charge, take appropriate protective measures, and seek medical attention immediately.

練習自我健康監測，任何人若出現發燒（耳溫攝氏 38 度以上、額溫 37.5 度以上）、呼吸道症狀、腹瀉等，需通報負責人，採取適當防護措施，並立即就醫。

D. Leave-taking rules were set up for staff with fever or respiratory symptoms, and a staff redundancy plan was created and shared with the staff, who were able to abide by the rules. Anyone with a fever, respiratory symptoms, or diarrhea had to request sick leave, and arrangements were made for backup workers to fill in for their absences.

訂定工作人員發燒或呼吸道症狀請假規則，並向工作人員宣導職務代理方案，任何人若出現發燒、呼吸道症狀、腹瀉需請病假，並由職務代理人暫代工作。

E. Within the temporary isolation area at the exhibition hall, those in charge of looking after patients with respiratory symptoms must wear surgical masks, and wash their hands frequently. If the above patients exhibited severe symptoms, such as a high fever, difficulty breathing or shortness of breath, chest pain, dizziness, convulsions, severe diarrhea etc., the exhibition organiser would assist them to seek immediate emergency medical attention.

在展場的暫時隔離區內，負責照顧呼吸道病患的人員必須佩戴醫療口罩，並勤洗手，若患者出現嚴重症狀，包括高燒、呼吸困難、胸痛、暈眩、抽搐、嚴重腹瀉等，主辦單位應協助立即前往急診。

8. Actions in Accordance to Entry Restrictions for Foreigners to Taiwan Established by the Central Epidemic Command Center Under the Center for Disease Control

遵守疾管署及中央流行疫情指揮中心訂定的外籍人士入境限制

- Taipei Dangdai will provide a list of all foreign exhibitors
台北當代將提供所有外籍參展商名單。
- Taipei Dangdai will assign a staff member as emergency contact person for all foreign exhibitors.
台北當代將指派一名工作人員，做為所有外籍參展商的緊急聯絡人。
- In accordance with Taiwan government regulations, before boarding the flight, foreign exhibitors will be reminded to submit a negative COVID-19 RT-PCR test report issued within two (2) days of boarding.
依循台灣政府規範，提醒外籍參展商在登機前，需提供搭機前二(2)日內核發的新冠肺炎 RT-PCR 檢測陰性結果。
- Foreign exhibitors will be reminded to complete the [Quarantine System for Entry](#) online before their flight, and correctly enter their personal information, mobile phone number in Taiwan, quarantine hotel, contact person in Taiwan, and check the options “exhibition” and “Pandemic Period Program for Visiting Artists” for “purpose of visit to Taiwan”. Upon arrival in Taiwan, entry will be allowed after displaying their SMS voucher.
提醒外籍參展商在起飛前，於線上填寫入境隔離表單 ([Quarantine System for Entry](#))，提供各項正確個人資訊、在台手機號碼、隔離旅館、在台聯絡人，並在「入境台灣目的」一欄勾選「參展」(exhibition)，以及「藝文人士疫期期間來台作業方案 (Pandemic Period Program for Visiting Artists)」，抵達台灣時，持手機簡訊證明入境。
- In cooperation with health monitoring measures, exhibitors are required to take a PCR test upon arrival in Taiwan at the airport. During 10-day quarantine and 7-day self-health management, exhibitors also need to follow the latest guidance issued by the CECC and take rapid-screening-tests.
外籍參展商配合健康監測措施，入境台灣時需在機場接受 PCR 檢測，並在居家檢疫及自主健康管理期間，依照中央流行疫情指揮中心規定進行快篩。
- Foreign exhibitors are required to apply for a Chunghwa Telecom prepaid SIM card with a mobile phone number upon entry to Taiwan, to facilitate electronic monitoring of their activities during their stay in Taiwan, for contact purposes and for daily reporting of their health status.
外籍參展商必須在入境台灣時，申請中華電信手機號碼及預付卡，以便在台期間接受電子監測、聯繫，以及每日健康狀態通報。
- Taipei Dangdai will provide assistance to all foreign exhibitors with quarantine hotel bookings, arranging pandemic prevention transportation from the airport to the quarantine hotel upon entry to Taiwan for a required quarantine period; and before the end of the quarantine period, arranging the pandemic prevention transportation to the hospital where a PCR screening test will be performed.
台北當代提供協助，確保所有外籍參展商預訂到隔離旅館，從機場至隔離旅館搭乘防疫交通工具，及期滿後搭乘防疫交通工具至醫院接受 PCR 檢測。
- Taipei Dangdai have a supply of COVID-19 rapid-antigen home test kits for participants to test themselves to facilitate the necessary medical measures onsite during the Fair. 台北當代將提供家用快篩試劑，以便參展商自行檢測，並在展期內提供必要醫療。

9. Standard Operating Procedure in the Event of Suspicious Symptoms During the Exhibition

展期內疑似症狀標準作業流程

- Everyone must wear a mask while entering and inside the exhibition venue at all times.
展場內需全程佩戴口罩
- At the exhibition entrance, hand sanitisation is required before your temperature is taken.
在入口處消毒雙手並量測體溫
- Whenever someone had a forehead temperature exceeding 37.5 degrees, we will take them to one side and re-take their temperature.
若額溫超過攝氏 37.5 度，在旁稍候再次測量。
- If the forehead temperature exceeds 37.5 degrees, and a COVID-19 infection is suspected, entry to the exhibition venue will be denied. The person would be placed in the temporary isolation room in Taipei World Trade Center Hall One Floor B1, and the incident will be reported to the 1922 Communicable Disease Reporting and Consultation Hotline or the Taipei City Government Pandemic Prevision Hotline at 02-2375-3782 for medical attention according to the instructions.
若額溫超過攝氏 37.5 度，並疑似感染新冠肺炎，不得進入展場，安排該員前往位於世貿一館地下一樓的暫時隔離區，並通報 1922 傳染病通報及諮詢熱線，或臺北市政府防疫熱線 02-2375-3782，依指示就醫。
- In accordance with the requirements of the Ministry of Health and Welfare, and the CECC, if a staff member, exhibitor, or a visitor is a suspected carrier of COVID-19, the organiser would provide information of potential contacts, as well as cooperate to take further measures as requested.
協助中央政府，依衛福部及中央流行疫情指揮中心要求，若工作人員、參展商、訪客疑似罹患新冠肺炎，主辦單位將提供資訊，協助通知可能接觸者，並配合採取各項進一步措施。
- Post-exhibition effectiveness review and revision of the SOP: A post-exhibition review of the feasibility of pandemic prevention measures and actual implementation results was conducted, and the SOP of the original plan was revised accordingly as reference for exhibition planning in the future.
展後檢查與修訂標準作業流程：展後檢查各項防疫措施是否可行，以及實際執行效果，做為修訂標準作業流程的依據，供未來展覽規劃參考。

10. Covid-19 Prevention Plan for Food and Beverage Area

餐飲區防疫規劃

Taipei Dangdai has created a response plan following the “Taipei City Pandemic-Prevention Measures for Restaurants.” (2022.3.30 Version).

- Working staff in food and beverage area
人員健康管理
 - Every staff will check forehead temperature daily and proceed self-health monitoring.
餐飲區人員將每日測量體溫並監測健康狀況
 - If the staff's forehead temperature exceeds 37.5 degrees, or has other potential COVID-19 symptoms, one would be placed in the temporary isolation room in Taipei World Trade Center Hall One Floor B1, and the incident will be reported to the 1922 Communicable Disease Reporting and Consultation Hotline or the Taipei City Government Pandemic Prevision Hotline at 02-2375-3782 for medical attention according to the instructions.
人員出現發燒或其他疑似 COVID-19 症狀時，安排該員前往位於世貿一館地下一樓的暫時隔離區，並通報 1922 傳染病通報及諮詢熱線，或臺北市政府防疫熱線 02-2375-3782，依指示就醫。
 - Will provide Pandemic prevention educational training before on board.
加強人員防疫教育訓練，內化防疫行為。並紀錄備查。

- Every staff should wear the facial mask at all time, and wash hands or use hand sanitizer frequently.
人員應配戴口罩、勤洗手
- Staff will dine in assigned dining area. (H Area, 2nd Floor)
人員將於指定地區用餐，確保防疫
- If a staff is a suspected carrier of COVID-19, the organizer would provide information and assist in contact tracing investigation and control of potential contacts, as well as cooperate to take further measures as requested.
若工作人員疑似罹患新冠肺炎，主辦單位將提供資訊，並協助疫調足跡及管控可能接觸者，並配合採取各項進一步措施
- **Cleaning and Sterilizing**
環境清消
 - Will proceed deep clean daily.
每日會進行環境消毒
 - Will clean and sterilize the table after customers leave.
顧客用餐後，會進行桌面清潔及消毒
- **Customer management**
顧客用餐管理
 - Temperature check and hand sanitizing will be proceeded at the entrance of the fair.
體溫量測及手部清潔，將於入場時確實執行
 - Will provide hand sanitizing devices in this area for customers.
用餐區域內將準備充足手部消毒設備供顧客使用
 - Eating while walking and table-to-table toast is not allowed.
顧客不得邊走邊吃及逐桌敬酒
- **Environment** 用餐環境
 - Will cover the food display area to avoid any possible droplet.
若有食物展示等區域，將做適當阻隔，避免食物遭飛沫污染。

11. Post Exhibition Actions

展後作為

Taipei Dangdai will assist the CECC with contact tracing. We will comply with requests from the Ministry of Health and Welfare, the CECC, and the local health bureau. Provide vaccination proof and contact data and assist in tracing potential contacts of any infected case.

台北當代將協助中央流行疫情指揮中心進行追蹤，將遵循衛福部、指揮中心、地方衛生單位的要求。

Taipei Dangdai will perform a post-exhibition overall review, and revise the prior planning SOP accordingly, for reference by exhibition planning in the future.

台北當代將在展後完整回顧，並修訂標準作業流程，供未來展覽規劃參考。

12. Emergency Contact Information

緊急聯絡資訊

Communicable Disease Reporting and Consultation Hotline: 1922 or 0800-001922 (year round toll-free number) 流行病通報及諮詢熱線 1922 或 0800-001922 (全天候免付費電話)

Taipei City Government Pandemic Prevention Hotline 02-2375-3782 臺北市政府防疫熱線 02-2375-3782

Pandemic Prevention Hotline for Overseas Visitors: +886-800-001922 (International toll charges apply for calls from overseas) 海外入境者防疫熱線+886-800-001922 (海外來電需支付國際電話費)



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